

**NWARIN 2015 Fall Conference
Board Meeting Minutes
Saturday, November 14, 2015**

Present: Mary Sichko, President; Brenda Wickersham, President-Elect; Connie Flores, Treasurer; Annmarie Huey, Secretary; Joseph Ancheta, Board Member; Becky Turner, Board Member.

Excused: Laurie Sandstrom, Board Member.

1. Meeting called to order at 12:45 by Mary Sichko, President.
2. Minutes from Spring Meeting approved unanimously by board without amendment.
3. Treasurer's report: by Connie Flores

a. Starting balance after Spring Conference	\$10,905.45
b. Total Income for Fall Conference	\$ 7,332.77
c. Total Expenses for Fall Conference	\$ 4,830.48
i. Catering expenses	\$2,500.00
ii. Three \$500 ARIN scholarships	\$1,500.00
iii. Honorariums	\$500.00
Dr. Jerome, Dr. Serrone, Dr. Glenny, Dr. Preston, Margaret Holmes, Dr. Matthies, David Winokur, Tori Winn	
iv. Webmaster, Doug Tucker	\$200.00
v. ASRT fee	\$50.00
vi. FED-EX NWARIN poster	\$80.48
d. Balance after 2015 Fall Conference	\$13,407.74

4. Old Business
 - a. Discussion of development of shared leadership directorship plan
Action: Becky to review ARIN model and recommend role definitions
(ex: Membership Enrollment)

5. New Business

- a. Ideas to promote membership and participation included:
 - i. Sending renewal notices to members
 - ii. Use of a Facebook page or other social media
 - iii. Marketing to local hospital departments
 1. Promotion of scholarships
 2. Promotion of ARIN/NWARIN membership
 - iv. Inclusion in Radiology departmental publications like “Rising Tide” at one Medical Center and “Picture This” at Tacoma General Hospital.

Action: To be discussed by Board at a later date.

- b. Affirmation that the Spring 2016 Conference will be deferred to encourage membership to attend 2016 SIR/ARIN in Vancouver, BC, Canada.

Action: 1) Reminder to 2015 Fall Conference attendees of 2016 SIR/ARIN event 2) NWARIN Business Meeting to be held after SIR/ARIN to plan for 2016 Fall Conference (date TBD)

- c. Possible locations for 2016 Fall Conference:
 - i. OHSU (1st choice)
 - ii. UW (2nd choice)

Action: Locate a local host/coordinator for OHSU. Joseph to host/coordinate if OHSU not viable.

- d. The need for succession planning was discussed; more discussion pending.

Action: President-Elect position will be open in the November 2016 election. For continuity, Mary will continue as President until November 2017.

6. Meeting adjourned at 13:05 by Mary Sichko, President.

Minutes submitted by Annmarie Huey, Secretary

11/21/2015

Minutes revised December by Connie Flores on 12/27/2015